



# LAW ENFORCEMENT AND EDUCATIONAL AGENCY AGREEMENT

## ***Choose to Be G.R.E.A.T.!***

The G.R.E.A.T. Program is a school-based curriculum developed by a multidisciplinary team of law enforcement personnel, educators, child psychologists, and university researchers. The success of G.R.E.A.T. depends largely on the commitment of the local schools and the local law enforcement agencies who work together to combat gang problems through prevention training.

The signing of this agreement establishes the mutual commitment between the local school district and law enforcement agency personnel to provide our children with the necessary skills to resist the pressures of gangs and their influence.

This form must be completed with signatures from each participating agency. If multiple officers from a law enforcement agency are attending G.R.E.A.T. Officer Training, only one agreement needs to be signed annually.

**This agreement is valid for exactly one year from the date of the law enforcement agency signature.**

The G.R.E.A.T. National Program Office keeps these agreements on file. This form will be sent only to agencies that do not currently have a valid Law Enforcement and Educational Agency Agreement form on file.

**Mail or fax the agreement to:  
G.R.E.A.T. Registrar  
Institute for Intergovernmental Research  
Post Office Box 12729  
Tallahassee, FL 32317  
Fax (850) 386-5356**

Please direct questions to the G.R.E.A.T. registrar, phone (800) 726-7070, extension 240, or e-mail [rseeger@iir.com](mailto:rseeger@iir.com).

### **PRIVACY ACT INFORMATION**

This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974), December 31, 1974, relative to the collection of information for registration in a training program conducted by the G.R.E.A.T. Program.

1. **AUTHORITY:** Sections 1302, 3301, 3304, and 7201 of Title 5, United States Code, 42 U.S.C. 4222; 5 U.S.C. 301; and 46 F.R. 16586.
2. **PURPOSE:** To obtain information from state and local government personnel making application to a program conducted by G.R.E.A.T. for the purpose of student registration and program information.
3. **ROUTINE USES:** Disclosure upon request to the individual, to the individual's parent agency, or to any other individual or agency at the request of the individual to the G.R.E.A.T. staff or other governmental official is on a need-to-know basis.

**Keep a copy of this agreement for your records.**

## THE LAW ENFORCEMENT AGENCY IS WILLING TO:

### Officer

- ❖ Select only the best candidates for assignment to the G.R.E.A.T. Program.
- ❖ Coordinate scheduling with the G.R.E.A.T. instructor.
- ❖ Make every effort to allow assigned G.R.E.A.T. instructors to fulfill classroom commitments.
- ❖ Ensure that G.R.E.A.T. instructors are appropriately attired and present a professional manner.
- ❖ Replace the G.R.E.A.T. instructor for cause (e.g., poor performance, resignation, unacceptable behavior).

### Curriculum

- ❖ Ensure that a certified G.R.E.A.T. instructor will be available to teach all scheduled G.R.E.A.T. lessons.
  - Middle school curriculum is 13 lessons.
  - Elementary school curriculum is 6 lessons.
  - See note below regarding substitution teaching.
- ❖ Ensure that the G.R.E.A.T. instructor will be allowed the allotted time for formal lessons.
  - Each lesson is designed to be taught in one period.

### School

- ❖ Allow G.R.E.A.T. instructors time to provide orientation to the school staff.
- ❖ Allow G.R.E.A.T. instructors time for informal interaction with the children.
- ❖ Allow G.R.E.A.T. instructors time to properly prepare for their classroom activities.

### Feedback

- ❖ Meet regularly with school representatives to evaluate program needs.
- ❖ Commit the G.R.E.A.T. instructor's supervisor to periodically visit classes and evaluate officer performance.

### NOTE: Alternating Instructors and Substitution Teaching

- A key element to the success of the G.R.E.A.T. Program is the rapport building between the instructor and students. Alternating instructors interferes with the success of the Program.
- It shall be the responsibility of the law enforcement agency to make every effort to find a qualified substitute. Sometimes the best alternative is to make arrangements with the school to reschedule a class if the G.R.E.A.T. instructor is unavailable to teach for any reason.
- If your instructor is to be a relief/substitute instructor, it is G.R.E.A.T. Program policy that instructors teach an entire curriculum at least one time before being assigned to a substitute role.

## THE AGREEMENT

***This agreement was drafted on behalf of the G.R.E.A.T. National Policy Board to ensure that G.R.E.A.T. remains a quality program in the area of gang prevention.***

We, the undersigned, are committed to work together to provide the G.R.E.A.T. curriculum to the children of our community. We have considered and have agreed upon the issues outlined in this Law Enforcement and Educational Agency Agreement. The details of our agreement have been recorded. Both the law enforcement agency and the school/school district/after-school program have a copy of the agreement on file.

Law Enforcement Agency Name: \_\_\_\_\_  
Representative/Director Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Representative/Director Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

## THE EDUCATIONAL AGENCY IS WILLING TO:

### Curriculum

- ❖ Allow the G.R.E.A.T. instructor to teach all scheduled G.R.E.A.T. lessons.
  - Each lesson is designed to be taught in one period.
  - Middle school curriculum is 13 lessons.
  - Elementary school curriculum is 6 lessons.
- ❖ Coordinate scheduling with the G.R.E.A.T. instructor.
- ❖ Lessons cannot be taught back to back. Ideally, lessons should be taught once a week. Students need time to absorb the material and practice the skills between lessons.

### Classroom

- ❖ Make every effort to allow the assigned G.R.E.A.T. instructor to fulfill classroom commitments.
- ❖ Permit the G.R.E.A.T. instructor to administer a pre- and postcourse questionnaire to students.
- ❖ Allow for use of audiovisual equipment for G.R.E.A.T. presentations.
- ❖ Permit the G.R.E.A.T. instructor to make reasonable homework assignments.
- ❖ Reinforce the G.R.E.A.T. curriculum throughout the week by integrating Program concepts into other subject areas (spelling, essays, etc.).

### School

- ❖ Treat the G.R.E.A.T. instructor as a staff member rather than a “guest speaker.”
- ❖ Provide bulletin board space for the display of G.R.E.A.T.-related items.
- ❖ Provide space for the G.R.E.A.T. instructor to facilitate the out-of-classroom responsibilities.
- ❖ Permit the G.R.E.A.T. instructor to have access to the playground and cafeteria to allow for informal interaction with the students.
- ❖ Refrain from calling upon the G.R.E.A.T. instructor to perform law enforcement duties, except in emergencies.
- ❖ Schedule orientation time for the school staff.
- ❖ Invite the G.R.E.A.T. instructor to attend faculty meetings.
- ❖ Schedule parent presentations.

### Feedback

- ❖ Regularly meet with the law enforcement agency to evaluate program needs.
- ❖ Provide regular feedback to the law enforcement agency concerning G.R.E.A.T. instructor performance.

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**Select the G.R.E.A.T. Program Setting:**

- School/School District**                       **After-School Program (e.g., PAL, Boys & Girls Club)**

**Educational Agency Name:** \_\_\_\_\_

**Representative/Director Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Representative/Director Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_